Thank you for scheduling an appointment with Dr. Viggiano. We have adopted a new patient portal and will need you to register an account prior to your appointment. The patient portal registration process is as follows:

PLEASE PRINT THESE INSTRUCTIONS FOR REFERENCE

STEP 1: Click on or go to this link <u>https://www.mypatientvisit.com/#/login?practiceID=NCRSWS</u> to access our secure patient portal.

STEP 2: From the home page, under "Don't have an Account?" click the "Create one here" link at the bottom of the screen.

NOTE: Even if you have a preexisting portal account (that is **not** specifically with mypatientvisit.com), you will still need to create a new account

STEP 3: Fill in all Sign-In information in the provided fields and create a unique password for the account. **NOTE:** The First/Last name and email address you enter must match the information on file with our practice

STEP 4: Read the full "Terms & Conditions" and click the acceptance checkbox. Click "Register."

STEP 5: A screen displaying "A confirmation email has been sent to the email address" will appear (for initial registration, email confirmation is **not** required); Click "Continue."

STEP 6: The "Connect to a Practice" page will appear.

STEP 7: Fill in the provided information fields on the page, such as **Practice ID NCRSWS** & your Date of Birth.

STEP 8: Click "Connect." If all information is valid and matches your record in our system, you will now see a "Safe Health Code" page. Select a preferred method for receiving this code (email recommended). **NOTE:** Do **NOT close the MyPatientVisit page or browser** when retrieving Safe Health Code, as doing so will cancel out the registration process. It can take several minutes for the Safe Health Code email to appear in your inbox.

STEP 9: Retrieve your Safe Health Code from your email and input this code in the provided field. Click "Connect."

STEP 10: Patient Dashboard will appear. From here, you can access tools and information via your secure patient portal.

Click the "PRE-REGISTER" button to review your demographic information and submit your health history form by following the navigation bar at the bottom of the screen. Completing this prior to your appointment will allow us to serve you better!

Please rest assured that all information provided is kept confidential, secure, and HIPAA compliant. Please call the office at 772-335-7477 if you have any questions.

Thanks again and we look forward to seeing you at your appointment!

Sincerely,

Dr. Donato Viggiano and his staff